

Republican Party of Floyd County

Party Plan

Adopted June 21, 2013

Amended ~~24 January 2021~~ ^{RCS}
6 December 2021 ^{Secretary}
[Signature]
Chairman

Table of Contents

Introduction	3
Article I Qualifications for Participation in Party Actions	3
Article II County Committee	4
Section A Powers and Duties	4
Section B Membership	4
Section C Election and Removal of Members of the County Committee	5
Section D Duties of Officers (the Executive Committee)	5
Chairman	5
First Vice Chairman.....	6
Second Vice Chairman	6
Secretary.....	6
Treasurer	7
General Counsel	7
Section E Meetings	8
Regular and Special Meetings	8
Notice of Meetings	8
Quorum and Voting	8
Proxies	8
Actions without Meeting	8
Rules	9
Article III Standing Committees of the County Committee	9
Section A Formation of Standing Committees	9
Section B Members and responsibilities of the standing committees	9
Executive Committee	9
Activities Committee	9
Audit Committee	9
Candidate Recruitment Committee	9
Fundraising Committee	10
Precinct Committee	10
Nomination Committee	10
Communications Committee.....	10
Section C Digital Communications	10
Article IV Mass Meetings	11
Section A Call Requirements	11
Section B Time of Mass Meetings	13
Article V Amendments	14

PARTY PLAN
REPUBLICAN PARTY OF FLOYD COUNTY

The purpose of the Republican Party of Floyd County, hereinafter referred to as RPFC, is to promote the principles of the Republican Party, to elect Republican candidates to public office, and to inform, advise, and assist elected Republican officials, and to generally assist the citizens composing the districts served by the RPFC. The RPFC subscribes to the following principles of the Virginia Republican Creed:

1. The free enterprise system is the most productive supplier of human needs and economic justice;
2. All individuals are entitled to equal rights, justice, and opportunities, and all individuals should assume their responsibilities as citizens in a free society;
3. Fiscal responsibility and budgetary restraints must be exercised at all levels of government;
4. The federal government must preserve individual liberty by observing constitutional limitations;
5. That peace is best preserved through a strong national defense and free and fair elections; and
6. Faith in God, as recognized by our Founding Fathers, is essential to the moral fiber of the Nation.

ARTICLE I Qualifications for Participation in Party Actions

All legal and qualified Floyd County voters, regardless of race, religion, age, color, national origin, and sex, under the laws of the Commonwealth of Virginia, who are in accord with the principles of the Republican Party and who, if requested, express in open meeting either orally or in writing, their intent to support all of its nominees for public office in the ensuing election, may participate as members of the RPFC in its Mass Meetings, Party Canvasses, Conventions, or Primaries in their respective Election Districts.

A voter who, subsequent to making a statement of intent, publicly supports a candidate in opposition to a Republican nominee shall not qualify for participation in party actions as defined in this article for a period of four years.

ARTICLE II County Committee

SECTION A Powers and Duties

The general business of the RPFC shall be managed under the direction of the County Committee. All powers and duties of the County Committee are derived from the "Plan of Organization of the Republican Party of Virginia" hereinafter referred to as the State Party Plan. The County Committee shall have the authority to determine the method and procedures for the nomination of candidates for local and constitutional public offices, whether by Mass Meeting, Party Canvass, Convention, or Primary. The County Committee is empowered to issue rulings and interpretations of this plan and adjudicate controversies and contests arising under the plan and shall conduct hearings upon written application of any interested party.

SECTION B Membership

Floyd County residency is a requirement for serving on the Floyd County Republican Party Committee.

The membership of the County Committee shall consist of the following:

1. Chairman
2. First Vice Chairman
3. Second Vice Chairman
4. Secretary
5. Treasurer
6. General Counsel
7. Precinct Chiefs
8. The Chairman of the Young Republicans
9. The Chairman of the Republican Women in the County
10. The Chairman of each of the Standing Committees as set forth herein
11. Immediate past Floyd County Republican Party Executive Committee Members
12. All currently elected Republican state and local public officials who represent Floyd County residents
13. Persons elected to At-Large Membership with voting privileges

SECTION C Election and Removal of Members of the County Committee

1. Election and Term. The Chairman, First Vice Chairman, Second Vice Chairman, Secretary, Treasurer, and General Counsel shall be elected every two years in even numbered years by a majority of all duly qualified participants present at the County Republican Mass Meeting. The Precinct Chiefs shall be elected at the Mass Meetings in each even numbered year from among the Precinct caucuses which shall be held in conjunction with the County Mass Meeting. The number of Precinct Members shall be the number set by the County Committee from time to time after due notice of such intent has been included in the notice calling a County Committee meeting.
2. Removal. Any member of the County Committee, except the County Chairman, may be removed by the County Committee by the vote of two-thirds (2/3) of the other members on the County Committee, after being furnished with notice that such removal will be sought, with the charges, in writing, signed by not less than one-third (1/3) of the members of the County Committee, allowing him thirty (30) days within which to appear and defend himself. The County Chairman may be removed by a three-fourths (3/4) vote of the County Committee, the action of said County Committee being subject to the foregoing as to notice and opportunity for defense.
3. Vacancies. A vacancy on the County Committee shall be filled by the County Committee. Vacancies shall be filled after notice of such intent has been included in the call of the meeting at which the vacancy is to be filled.

SECTION D Duties of Officers (The Executive Committee)

The Executive Committee shall appoint the Chairman for each Standing Committee and shall oversee the committee's development.

Each officer shall deliver all lists and files to his successor within ten days of succession. Files and lists shall be retained for a period of seven years.

Chairman, or designee

- Shall be responsible for the overall administration of the RPF.
- Shall preside over all meetings of the Executive Committee and the County Committee and other official meetings and/or functions of the Party.

- Shall be the official representative of the RPFC to the Ninth District Congressional Committee and to the Virginia Republican Party and to duly elected public officials.
- Shall be responsible for overseeing the activities of all standing committees and to serve as liaison between the County Party and multi-jurisdictional Republican campaigns.
- Shall be responsible, along with the Secretary and Treasurer, for preparing an annual budget to run from January through December and to administer the expenditures of County Party funds subject to that budget or to the advice and/or consent of the County Committee.
- Shall oversee the operations of the Nominating Committee.
- Shall serve on all special and/or standing committees of the party ex-officio.

First Vice Chairman, or designee

- Shall preside over all meetings in the absence of the Chairman.
- Shall assist the Chairman by attending committee meetings (state, district, and local) which the Chairman cannot attend, and which he is designated to attend by the Chairman as his representative.
- Shall assist the Chairman as requested.
- Shall oversee the operations of Candidate Recruitment Committee.

Second Vice Chairman, or designee

- Shall preside over all meetings in the absence of the Chairman and First Vice Chairman.
- Shall assist the Chairman by attending committee meetings (state, district, and local) that the Chairman and First Vice Chairman cannot attend, when he is designated to attend by the chairman as his representative.
- Shall assist the Chairman as requested.
- Shall oversee the operations of the Activities Committee.

Secretary, or designee

- Shall be responsible for keeping accurate minutes of all County Committee and Executive Committee meetings and for assisting the Chairman with correspondence as needed.

- Shall keep complete copies of the minutes and shall make them available for any sustaining party member upon request.
- Shall keep a list of all Republicans attending each County Republican function.
- Shall oversee the operations of the Communications Committee and the Precinct Committee.

Treasurer, or designee

- Shall be responsible for keeping all Party Accounts or whatever accounts are required by the Federal Election Commission.
- Shall be responsible for properly accounting for all expenses and contributions.
- Shall be responsible for keeping accurate records of all contributions and contributors and seeing that they are thanked, and for making these records available to the executive committee on at least a quarterly basis.
- Shall be responsible for fully complying with all state and federal laws relating to campaign expenses.
- Shall oversee the operations of the Fundraising Committee.

General Counsel, or designee

- Shall be a member of the Virginia State Bar.
- Shall be responsible for advising the Chairman and the Treasurer on all matters relating to election laws and campaign expenditures.
- Shall be responsible for answering any questions referred to him by the Chairman or the Executive Committee as to interpretations of either the State or Local Party Plans.
- Shall be responsible for a periodic review of the Party Plan and Mass Meeting Rules.
- Shall oversee the operations of the Audit Committee.

SECTION E Meetings

1. Regular and Special Meetings. Meetings of the County Committee may be held from time to time and at such places within Floyd County, Virginia, as set by the County Committee. Meetings of the County Committee also may be called by the Chairman or any five (5) members of the County Committee, and shall be held at such times and at such places within Floyd County, Virginia, as the person or persons calling the meetings shall designate. Meetings of the County Committee may also be held via electronic means, so long as all of the members of the County Committee can hear and talk to each other at the same time, and members of the County Committee on such a conference call shall be deemed present for purposes of constituting a quorum and voting on resolutions.
2. Notice of Meetings. The Secretary or other officer performing the Secretary's duties shall give written notice not less than twenty-four (24) hours in advance by mail, messenger, facsimile, email, or in person of all meetings of the County Committee, provided that notice need not be given of regular meetings held at times and places previously fixed by resolution of the County Committee. Meetings may be held at any time without notice if all of the members of the County Committee are present, or if those not present waive notice in writing either before or after the meeting. Notice is deemed properly given when received by the person to whom it is directed.
3. Quorum and Voting. Seven (7) members of the County Committee, appearing in person or by proxy, shall constitute a quorum for the transaction of business. The act of a majority of the members of the County Committee that are present at a meeting at which a quorum is present shall be the act of the County Committee.
4. Proxies. A member of the County Committee may be represented by proxy only by a person who meets the qualifications set forth in Article I above. All proxies shall be in writing and shall be signed by the maker of the proxy and shall be in the form as shown in Appendix A.
5. Action without Meeting. Any action required or permitted to be taken at any meeting of the County Committee may be taken without a meeting and without prior notice, if all members of the County Committee consent thereto in writing and the writing or writings are filed with the records of the RPFC.

6. Rules. All County Committee meetings shall, to the extent applicable, be governed by and conducted in accordance with, giving precedence as listed to, the following: the State Party Plan, the County Committee Party Plan (by-laws), and otherwise in accordance with the then current edition of Robert's Rules of Order.

ARTICLE III Standing Committees of the County Committee

SECTION A Formation of Standing Committees

There shall be eight standing committees, each composed of a Chairman and an additional number of members, and which may reach any level determined by the Standing Committee Chairman and the Executive Committee as being necessary to accomplish the Committee's stated mission. The Standing Committee Chairman shall be appointed by the Executive Committee. The Standing Committee Chairman shall appoint such members as necessary to accomplish the Committee's stated mission. The Standing Committee Chairman and members shall serve at the pleasure of the Executive Committee for a term of office to expire upon appointment of their successors. Such committees shall meet at the call of their Chairman but no less than four times a year.

SECTION B Members and responsibilities of the Standing Committees

1. Executive Committee: The general management of the business of the County Committee shall be vested in the Executive Committee between meetings of the County Committee. Actions of the Executive Committee shall be presented at the next County Committee meeting for review.
2. Activities Committee: The Activities Committee shall be responsible for all special events within the jurisdiction of the County.
3. Audit Committee: The Audit Committee shall be responsible for reviewing the financial records of the Treasurer and verifying to the County Committee that the annual financial statement represents a true statement of the financial condition of the County Committee.
4. Candidate Recruitment Committee: The Candidate Recruitment Committee shall be responsible for seeking qualified candidates to run for public office as nominees of the Republican Party. The Candidate Recruitment Committee will continually seek attractive candidates for various elective offices to seek the Republican nomination. In the case of candidates for Floyd County School Board the Candidate Recruitment Committee will continually seek attractive candidates to seek the Republican endorsement.

5. Fundraising Committee: The Fundraising Committee is charged with formulating plans to raise funds for the operation of the County Committee and shall maintain list of contributors, and volunteers and friends of the RPFC.
6. Precinct Committee: The Precinct Committee shall consist of precinct chiefs and all precinct members. They shall be responsible for all precinct activities, including recruiting new members, creation and maintenance of materials in support of the Membership, and special projects relating to Membership as defined by the Chairman.
7. Nomination Committee: The Nomination Committee will prepare and present to the County Mass Meeting, at which the County Committee and County Officers are to be elected, a list of persons who are qualified and willing to serve in each of the County Party Offices.
8. Communications Committee: The Communications Committee shall be responsible for preparing and coordinating communications for use by the RPFC. It shall maintain a list of local media outlets and cultivate relationships with the various reporters and news agencies that cover Floyd County politics, create and distribute press releases, coordinate public speaking engagements, and maintain and update the County Committee website. All speaking opportunities on behalf of the RCFC must be coordinated through the Communications Committee.

Section C Digital Communications

1. Website. The RPFC shall develop and maintain a website for public access to pertinent party information. This website shall be managed and maintained with industry standard best practices including the following:
 - a. Security: Limited and strict access to the edit functions of the site shall be enforced by leveraging minimum password strength requirements, two factor authentication, and routine user audits to ensure there are no accounts that have access which ought not have access.
 - b. Performance: A Content Delivery Network (CDN) shall be deployed to ensure that the site may survive common methods of internet service denial attacks. The site shall also deploy industry standard best practices for ensuring end user experience is in line with modern web experience standards.
 - c. Maintenance: The RPFC website shall be maintained by a qualified web site manager, ensuring that an adequate backup and recovery plan is implemented, as well as ensuring that the site platform is kept secure and up to date.

- d. Ownership: The site shall be owned by the RPFC at large, which will include the hosting platform contract, as well as the Domain Name Service (DNS) registration for the site Uniform Resource Locator (URL).
- e. Penalties for Abuse: Anyone who willfully defaces or otherwise sabotages the RPFC website shall be held liable for damages under the law.

2. Social Media. Social media accounts shall be held and maintained by the Communications Committee, or designated members of the RPFC, selected by the Communications Committee

- a. Information disseminated via social media shall be for public awareness of activities of the RPFC, and clear of any sort of Publicly Identifying Information (PII) of any individual, unless expressed permission is granted by such an individual.
- b. All such Social Media Accounts are to be considered the intellectual property of the RPFC at large, and shall be administered by the Communications Committee.

ARTICLE IV Mass Meetings

SECTION A Call Requirements

- 1. All calls for the County Mass Meetings shall be issued in writing by the County Chairman to the members of the County Committee and shall be published in their entirety on the website of the Republican Party of Virginia (RPV) and on such unit and district websites as may be available and appropriate not less than seven (7) days nor more than sixty (60) days, except those calls for special elections, prior to the Mass Meeting. Calls published in any presidential election year shall be published at least fifteen (15) days in advance. In accordance with the State Party Plan, calls no longer need to be published in a newspaper, as the County Committee voted on June 21, 2013, by a 2/3 vote to eliminate that requirement. Except in the case of a special election, no call shall be published earlier than January 1 of the year in which the Mass Meeting will take place.

Each call shall include:

- a. The qualifications for membership in the Republican Party of Virginia as stated in Article I.
- b. The time, place, and purposes of the Mass Meeting.
- c. The basis of representation to the Convention if the purpose is to elect Delegates to a Convention.
- d. The amount of the registration fee, if any, if the purpose of the Mass Meeting is solely to elect persons to Party office. However, if one of the stated purposes of the Mass Meeting

is to nominate persons for any public office, then there shall be no registration fee required. The call may publish a request for voluntary payment of a registration fee.
e. The following format is to be used in all of said Calls and complies with Article IV, Section A, paragraph 1, Subparagraphs a, b, c, and d:

OFFICIAL CALL

MASS MEETING OF THE REPUBLICAN PARTY OF FLOYD COUNTY, VIRGINIA

As Chairman of the Floyd County Committee of the Republican Party, and pursuant to the Party Plan, I, _____, do hereby issue this call for a mass meeting of all members of the RPFC, Virginia, to be held at _____, on _____, at _____ a.m./p.m., for the following purposes:

All legal and qualified voters of Floyd County, Virginia, under the laws of the Commonwealth of Virginia, regardless of race, religion, national origin, or sex, who are in accord with the principles of the Republican Party and who, if requested, express in open meeting either orally or in writing as may be required, their intent to support all of its nominees for public office in the ensuing election, may participate as members of the RPFC, Virginia, and the Republican Party of Virginia in this Mass Meeting.

There will be [NO or AMOUNT] registration fee to participate in this Mass Meeting. [Note: see limitations in subparagraph d, above.]

2. In the event that laws of the Commonwealth of Virginia or the Plan of the Republican Party of Virginia require pre-filing of candidates for election for any purpose, then notice of such pre-filing requirements shall be published along with the Call and subject to the same time requirements as in the Call. Unless the laws of the Commonwealth of Virginia or the Plan of the Republican Party of Virginia make such pre-filing mandatory, there will be no pre-filing requirements for Mass Meetings of the RPFC, Virginia.
3. It is the responsibility of the Chairman to use the most effective means available, including news media, to adequately publicize Mass Meetings with the purpose of encouraging maximum citizen involvement. However, the cost of such publicizing shall be limited to those amounts budgeted by the Finance Committee.
4. In the event that a published call for any Mass Meeting shall differ in any respect from the call authorized by the Chairman, the requirements of the published call, unless contested prior to adjournment or conclusion, shall upon adjournment or conclusion of the Mass Meeting, be conclusive and not thereafter subject to contest. Participation in a Mass Meeting shall not prejudice the rights of any person signing a petition protesting the validity of such Mass Meeting.
5. A Mass Meeting may by unanimous consent dispense with the reading of the call.

SECTION B Time of Mass Meetings

1. Mass meetings shall be held in each year in which there is to be an election for local or constitutional offices for nominating candidates for the applicable offices, and for other proper purposes. Additionally, mass meetings shall be held by the County Chairman as required by the Plan of the Republican Party of Virginia and the laws of the Commonwealth of Virginia.
2. Mass meetings may be called at such times as the County Chairman deems it necessary and shall be called upon written application of twenty (20) members of the RPFC.
3. The Chairman shall consult with the General Counsel on determining the dates of Mass Meetings and notice required thereof.

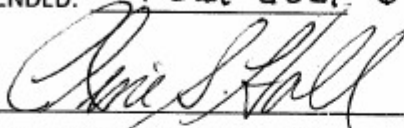
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Article V Amendments


This Party Plan of the RPFC may be amended by a majority vote of the County Committee at a duly called meeting of the County Committee after notice of such intent has been included in the official call.

ADOPTED: June 21, 2013

AMENDED: ~~24 Jan 2021~~ 6 Dec 2021 ^{off} _{et}



Chairman, Republican Party of Floyd County



Secretary, Republican Party of Floyd County

Appendix A

Proxy for County Committee Meeting

KNOW ALL MEN BY THESE PRESENTS, that

I, _____, do hereby constitute and appoint _____, my true and lawful attorney, to vote as my proxy at a meeting of the Republican Party of Floyd County on the _____ day of _____, 20____, or at any adjourned meeting thereof, and for me and in my name, place, and stead to vote upon any question that properly may come before such meeting, with all powers I should possess if personally present, hereby revoking all previous proxies.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal, this _____ day of _____, 20_____

_____(SEAL)

WITNESS:

_____(SEAL)